

Diocese of Winona-Rochester

Safe Environment Policies for all Catholic Schools¹

Volunteers (anyone who volunteers in any capacity for a school*)

1. Complete VIRTUS Online training “**Protecting God’s Children® Online Awareness Session 4.0**” offered in English and Spanish (recertify every 5-years).
2. Sign the Volunteer Code of Conduct (Completed by employee/volunteer through VIRTUS registration process).
3. Complete a background check through S2Verify (Can be completed through VIRTUS registration process VOLUNTEERS ONLY).

Employees (**ALL** paid employees)

1. Complete VIRTUS Online training “**Protecting God’s Children® Online Awareness Session 4.0**” offered in English and Spanish (recertify every 5-years).
2. Complete the VIRTUS Online training “**Mandated and Ethical Reporter Training 1.0: Caring Adults and Reporting**” offered in English and Spanish (recertify every 5-years).
3. Sign the Code of Conduct for Clergy & Employees (Paper copy must be given to employee, file signed acknowledgement form in employee file).
4. Complete a background check through S2Verify. BEFORE THEY ARE HIRED. (Re-run every 5-years).
5. Read monthly VIRTUS training bulletins**
6. Complete a MN BCA background check and a Predatory Offender Registration through Minnesota Bureau of Criminal Apprehension.

* Volunteers at sporting, music and academic events, concession stands, money takers, referees, theatre, speech, lunchroom, playground, classroom help, etc.

** This would include head coaches (academic and athletic). Exceptions to this rule would be assistant coaches (academic and athletic)

¹The Diocese of Winona-Rochester adopted these policies by the direction from the United States Conference of Catholic Bishops (USCCB). According to the ‘*Charter for the Protection of Children and Young People*’ adopted in 2001.